

Martello Tower 24 Meeting of Trustees 26th February 2018

1. Apologies of absence

None

Present

Richard Blackwell, Peter Faulkner, Denise Meyers, Adrian Goodsell, Andrew Ashton, Maureen Vogt, Barry Tate

2. Minutes of last meeting

Minutes of meeting on 15.1.18. agreed.

3. Finance

3.1 Treasurer's Report

Attached

Donations £103.65

Balance £1,757.95

3.2 KCC and SDC Grants

Insurance costs to come from KCC grant.

Agreed to buy 4 2-way radios

4. Health and Safety and Maintenance – Barry

Tower is stable 6 degrees C and 100% relative humidity.

Water is flowing down top stairs, floor is rotting, flowing down to basement. New rope handrail has been fitted, but is too loose. Peter will email EH.

EH Action List.

Water ingress is still ongoing = we have not been informed of results of survey or of any plan of action.

Mould – token action in December.

Electrical testing – no feedback, no action on faulty circuit. Testing certificate not on distribution board. Emergency lighting in basement now improved.

Outside stairs – metal struts rust is worsening. Stairs have been sanded but this had made the stairs very slippery when wet.

The window catch in the officer's room has been replaced.

Cannon ball display repair not done.

Guardianship panel has not been replaced.

New heater job done.

Peter will email EH that we haven't received report on damp. There is a meeting with Geoff from EH in May to review the MPA. He will raise all our concerns and bring all these matters to his attention.

Barry emailed all his concerns to EH in January, but had no response and will resend them.

5. Tower Openings

5.1 Working party

There will be a working party in the Tower on 12th march at 10.00. The main objective is to tidy the office. Peter will buy 12 drip trays and 4 buckets. He will also email all the volunteers for help.

5.2 Cupboard

The one we have bought has been rejected by EH, but Maureen will buy it from us.

EH has recommended one from IKEA. Will look at having one made locally to a similar design or Denise may be able to collect from nearest IKEA after Easter.

5.3 Offer from Sheila Jones

Told her we had covered dates over Easter, but would discuss offer at this meeting. Greed we would ask her and her group to cover Easter Saturday and Sunday if EH agree.

5.3 Regular rota – Denise

Rough draft produced. Will publish March/April rota as complete. Everyone will try to recruit new volunteers to fill gaps.

5.4 Need for more volunteers

see above

Will put up posters around the village.

3.3 Bespoke visits

3 so far. 3 more to go.

6. Displays – Andrew

No response from Rowena.

Peter will ask EH graphic design department for a quote on replacing the boards. Then try to raise the funds to renew them.

7. Marketing – Peter

7.1 Leaflets and Posters

We had 5,000 leaflets, 100 A4 and 2 A2 posters. 3,500 leaflets have gone to the distribution firm. Everyone will try to distribute the rest of the leaflets in the local area. We will buy some leaflet holders.

7.2 Cinque Ports Volunteers

Peter met with the above. Would like to be present in the Tower in uniform some weekends over the Summer. Will do something on the Day of Syn if it does not clash with the Day of Syn enactment.

7.3 Postcards

25 of each design bought. On sale in Arcade giftshop at 50p, we make 5p on each sold. Discussions with Romney Marsh Visitors Centre for them to stock the cards. Andrew has a friend who will paint a picture of the Tower which could go on a postcard.

8. AOB

Letter to MP – Peter wrote again, still no reply.

Martello Tower 25 – happy to have an interchange of visits in March. Will allow us to put notice on door. Fishers will also let us put the same notice on the door of their garage by the slipway Also will let us put up bunting on their buildings for the WW1 commemoration.

Kent Big Weekend – nothing back from Visit Kent.

Heritage Open Days – Peter will apply in March.

Replica Muskets and uniforms – Peter asked Cinque Ports Volunteers but they haven't come back.

Bell – Barry has bought a bell to replace the air horns for evacuation purposes. RA will need updating. Peter will amend the fire instructions.

Next Meeting

Monday 9th April 10.00