

FOM24 Trustees meeting 3.2.20. Minutes

1. Apologies - Maureen

2. Minutes 2.12.19 - agreed

Richard will investigate possible use of a 3D printer for the cut away model

3. Finance Treasurers report attached

Little change since December.

Balance £4,663.04. Non grant £2,750.

No grant money spent.

4. Reopening event 21.2.20

4.1 Programme

Attached, produced by Peter with EH.

4.2 Guests

To be invited by email. 31 potentially.

4.3 Presentation to Brigadier and Deb

Agreed on framed print of Tower

4.4 Costs

EH will pay for food and drink

4.5 Opening to public

Tower will be open to the public 12-2pm.

Terry Burton and Andy Curran will be stewards.

Hidden Treasure will be open to public later and will serve a Tower beer.

4.6 Dress code

Smart casual.

4.7 Preparation

Peter will get name badges for Trustees.

Trustees to meet in Tower 19th February 10.00 to put back muskets and tidy. Hopefully brass bar will be ready. Bust returned on 14th.

4. Tower openings 2020

5.1 Group visits

One from 5th Continent already.

5.2 VE Day 75th anniversary 8/9/10th May

Met with Heritage group - invited Church, Parish Council, British Legion and School

Tower - hopefully some someone from ROC attending. Also artefacts from Brenzett museum.

6. Maintenance

6.1 winter checks

Bottom lock stiff - keys need recutting.

6.2 Risk assessments

All updated

7. Displays

7.1 High Street grants

Passed £9,000 for permanent display boards. Paid when we invoice FH DC. Need to check on mechanism.

Peter will write again to EH to arrange a meeting as we only have till March to get this under way. All agreed we need to get Ali to expedite this.

7.2 Temporary boards

Need to be in place by end of March. Peter to send a strongly worded email to Ali about both permanent and temporary boards.

Electrical points behind boards are dead. Bakelite covers to go back on. Temporary display for 21st.

7.3 Purchase of portable display boards

Peter will investigate costs. Could be used for special events.

7.4 AV display

Barry spoke to afford about TV - should be ok. Still waiting for permission from EH. But trustees agreed to go ahead with temporary AV display. Display committee to meet to write script.

7.5 Uniforms

Jacket, 2 shirts and 2 pairs of trousers ordered.

8. Marketing

8.1 Notice board outside

A2+ lockable board to go on Flisher's garage by plaque.

9. AOB

Volunteer scene - another form to fill in.

RHDR Peter meeting with Jade to discuss displaying poster at railway.

Charity Commission return completed.

Litter pick round Tower Wednesday 5th February

Volunteer rota email to be sent out by end of February

10. Next meeting

Monday 23rd March

I